



# BUREAU COUNTY

BUREAU COUNTY BOARD

MINUTES • AUGUST 11, 2015

Regular Meeting

Bureau County Courthouse

6:30 PM

700 South Main Street, Princeton, IL 61356

## CALL TO ORDER

- Mr. Dale Anderson

## ROLL CALL

- Mrs. Hieronymus

PRESENT: Albrecht, AndersonD, AndersonR, Baracani, Dobrich, Donarski, Entwistle, Feeney, Kohr, Lilley, Mangrich, Marini, Maynard, McCook, Piccato, Rabe, Rediger, Robinson, Stetson, Thompson, Volker, Warren, Whited, Humpage

ABSENT: Sondgeroth, Thacker

## INVOCATION

-Derek Whited

## PLEDGE OF ALLEGIANCE

## APPROVING OF MINUTES

There being no additions or corrections to the minutes, it was moved by Mr. Baracani, seconded by Mr. Dobrich, for approval. On vote, motion carried.

## READING OF COMMUNICATIONS

- Mrs. Hieronymus read the following communications:

1. A letter from IDOT stating the following contract has been satisfactorily completed and accepted by the Department, which was for Contract 87551 for a bridge over Spring Creek in Spring Valley.
2. A letter from IDOT stating the following contract has been satisfactorily completed and accepted by the Department, for Contract 87545 for CH 9.
3. A letter from IDOT stating the following contract has been satisfactorily completed and accepted by the Department, for Contract 87535 for CH 16.
4. A letter from the Illinois Environmental Protection Agency for a Notice of Application for Permit to Manage Waste for a solid waste project. It is for the Princeton Municipal Landfill, Epperson Road, Princeton. Any comments could be submitted to the address given.
5. A copy of the Illinois Department of Commerce and Economic Opportunity CDAP grant submitted on behalf of the Village of Lake Arispie.

Accept to place on file CDAP grant submitted for Lake Arispie

Moved by Mr. Whited, seconded by Mr. Robinson, to approve to place on file CDAP grant submitted for Lake Arispie. On vote, motion carried.

## APPOINTMENTS

Appoint new board member Paul Humpage to District 22

A letter was received from the Bureau County Democratic Central Committee Chairman Rick Wilkin recommending that Paul Humpage be appointed to serve on the County Board, District 22. Mr. Anderson made that appointment, and the Oath of Office was given to him by Mrs. Hieronymus. He was congratulated and given a round of applause by the Board.

## PUBLIC COMMENT

**BEST - Dianna Schuler**

Ms. Schuler distributed a handout to the Board members showing statistics of individuals enrolled in Workforce Investment Act services during Program Year 2014 (July 1, 2014 - June 30, 2015). There were 17 youths, 28 adults, 31 dislocated workers, two individuals that received trade adjustment assistance, and 168 universal access services were given. That represents services, not individuals, which are based out of BEST, Inc. Offices, not counties. The businesses served totaled twelve. There were two youths served in the Summer 2015 Program. Ms. Schuler said the 2015 Allocations (July 1, 2015 - June 30, 2016) were to begin July 1, but they do not have access to the money because the state budget has yet to be approved.

Ms. Schuler's success story was that of Steve May. He was laid off from L.W. Schneider and then was sent to the Princeton Office and pursued his CDL. He completed that in May and now has an over-the-road job that is supporting his family.

**Approve the Workforce Development Week Resolution**

It was moved by Mr. Dobrich, seconded by Ms. Marini, to recognize the week of August 31 - September 6, 2015 as Workforce Development Week. On vote, motion carried.

**STANDING COMMITTEE REPORTS****EMA AND ZONING - MS. LILLEY**

1. Approval of County Hazardous Materials Ordinance

It was moved by Ms. Lilley, seconded by Mr. Baracani, to approve the County Hazardous Materials Ordinance. On vote, motion carried.

2. Approve Conditional Use for Mobile Home on Farmstead

James/Shirley Smith, Milo Twp., Sec. 7, 4057 1225 E St., Bradford,  
West side of 1225 E St.

It was moved by Ms. Lilley, seconded by Mr. Thompson, to approve the conditional use for mobile home on farmstead. On vote, motion carried.

**Zoning and EMA Claims/Reports**

The claims for Planning and Zoning totaled \$18,334.58.

The claims for EMA totaled \$5,085.19.

**HEALTH DEPT - MRS. VOLKER****ANIMAL CONTROL - MS. LILLEY**

1. Kennels need to be replaced. Accept TSC bid of \$2,675

It is planned to buy six large kennels. The bid from Tractor Supply Corporation was for \$2,675.74. There was another bid for \$2400, but the kennels were not made as well. It was moved by Mrs. Entwhistle, seconded by Mr. McCook, to approve replacing the kennels from TSC for \$2,675. On vote, motion carried.

**Animal Control Claims**

The claims for Animal Control totaled \$4350.23.

**FEES AND SALARIES/LABOR RELATIONS - MRS. ENTWHISTLE**

1. Approve of Court Holidays for 2016

It was moved by Mrs. Entwhistle, seconded by Mr. Rabe, to approve the court holidays for 2016. On vote, motion carried.

2. Approval of phone reimbursement for County Administrator  
Provide \$100.00 reimbursement per month.

It was moved by Mrs. Entwhistle, seconded by Mrs. Warren, to approve phone reimbursement for the County Administrator. On vote, motion carried.

3. Create county policy in regards to credit card use for County departments

The County Administrator is doing a study on credit card use, and is to draft a policy for the next meeting. A limit needs to be put on the credit cards. A limit of \$2500 for employees was suggested, and for department heads \$5,000.

4. Authorize/provide credit card for County Administrator

It was suggested the County Administrator needs a credit card for seminars, meals, and hotels. A motion was made by Mrs. Entwhistle, seconded by Mrs. Stetson, for approval. Mr. Maynard moved to table credit card approval until the County has a written policy, seconded by Mrs. Volker. On vote, motion carried.

5. Place on file - Circuit Clerk Report, Sheriff Report, County Clerk Report

Mrs. Entwhistle reported that the Sheriff received a check through the Circuit Clerk's Office in the amount of \$125.69 to be deposited in the Vehicle Procurement Fund. It is court-funded income derived from fees gained through court supervision cases. She moved to place the report on file, seconded by Mr. Baracani. On vote, motion carried.

Mrs. Entwhistle reported that the Sheriff's earnings for July were \$7313.33. She moved to place the report on file, seconded by Mr. Dobrich. On vote, motion carried.

Mrs. Entwhistle reported that the Circuit Clerk's Receipts and Disbursements report for July showed earnings of \$17,695.63, Interest Traffic/Criminal/Civil checking of \$19.72, Interest/Savings of \$ .34, Interest/Savings (IL Funds) of \$ .10, and July Passport fees of \$400. She moved to place the report on file, seconded by Mr. Donarski. On vote, motion carried.

Mrs. Entwhistle presented the County Clerk's Earnings and Expenditures Report for July in the amount of \$13,207.27 and moved to place it on file, seconded by Mr. Ralph Anderson. On vote, motion carried.

6. Statement of Taxes Received

Transfer Public Safety Sales Tax to General Fund with two amounts given: \$68,158.00 and \$68,983.44,

It was moved by Mrs. Entwhistle, seconded by Mrs. Piccato, to transfer the amounts of \$68,158.00 and \$68,983.44, to the General Fund. On vote, motion carried.

Mrs. Entwhistle presented the sales tax report as follows:

1. The local share of income tax collected in April and received in July of \$159,573.60, which is \$25,024.94 more than last year.
2. The local share of state use tax collected in May and received in July of \$16,448.01, which is \$3,745.51 more than last year.
3. The 1/4% sales tax collected in May and received in July of \$46,257.30, which is \$5,293.95 less than last year.
4. The Retailer's Occupational tax collected in May and received in July of \$19,857.99, which is \$2,819.29 less than last year.
5. The Public Safety Sales tax collected in April and received in July of \$76,975.66, which is \$7,282.37 less than last year.

## Fees and Salaries Claims

The claims for Fees and Salaries totaled \$289,148.79.

**TRANSPORTATION (HIGHWAYS, ROADS & BRIDGES, WEEDS) - MR. SONDGEROTH**

1. Approve of Highway Fund Budget Amendments for 2016  
Amend Contract Work fund of 450,000 to 560,000 and Roadway materials and supplies from 25,000 to 105,000

Moved by Mr. Rabe, seconded by Mr. Baracani to approve the Highway Fund Budget Amendments for 2016.

**AYES:** Albrecht, Anderson D, Anderson R, Baracani, Dobrich, Donarski, Entwhistle, Feeney, Kohr, Lilley, Mangrich, Marini, Maynard, McCook, Piccatto, Rabe, Rediger, Robinson, Stetson, Thompson, Volker, Warren, Whited, Humpage; **ABSENT:** Steve Sondgeroth, Heather Thacker

2. Approve of Motor Fuel Tax fund budget amendment for 2015  
Amend Materials and Equipment Rental from 434,550 to 640,000

Moved by Mr. Rabe, seconded by Mr. Maynard to approve the Motor Fuel Tax fund budget amendment for 2015.

**AYES:** Albrecht, Anderson D, Anderson R, Baracani, Dobrich, Donarski, Entwhistle, Feeney, Kohr, Lilley, Mangrich, Marini, Maynard, McCook, Piccatto, Rabe, Rediger, Robinson, Stetson, Thompson, Volker, Warren, Whited, Humpage; **ABSENT:** Steve Sondgeroth, Heather Thacker

3. Resolution to Approve Wage Increases for Non-Union County Highway Employees  
Wage adjustment of 2.9% is to be retro-active to December 1, 2014.

It was moved by District 13 Board Member Rabe, seconded by District 17 Board Member Thompson, to approve the Resolution for wage increases for non-union County Highway employees. On vote, motion carried.

## Highway Dept Claims

The claims for County Highway Fund totaled \$97,209.08, County Motor Fuel Tax Fund \$62,258.84, the Federal Aid Matching \$25,276.23, the County Aid Bridge Fund \$89,730.65, and the Township MFT Fund \$238,058.30.

**INSURANCE - MR. KOHR**

1. Approve of Insurance Renewal Rates for Health, Dental, Vision

Mr. Kohr presented the new Insurance rates which will begin October 1, 2015, for Blue Cross Blue Shield (Health), Guardian (Dental), and United Health Care (Vision). For health, there are 89 employees, for employee plus spouse 4, for employee plus children 6, and for family 3, for a total of 102 employees. The dental premiums are increasing 3.20%, and the health renewal premium will increase 8.09%. Mr. Kohr said if the County had stayed with Central States, it would have cost the County \$127,708.80 over and above what it will be paying with the present plan.

## Insurance Claims

The Insurance claims totaled \$30,312.78.

**LAW, MEMORIALS & RULES/ASSESSMENTS - MRS. MARINI**

1. Place on file Coroner's Report, Public Defender's Report, Assessor's Report

Mrs. Marini presented the coroner's report which showed 24 coroner's cases, 4 death investigations, 2 autopsies, 14 cremations, and income of \$320. She moved to place the report on file, seconded by Mr. Baracani. On vote, motion carried.

Mrs. Marini reported that the Board of Review had an organizational meeting, the Farmland Committee will meet on August 19, and there was no report from the Public Defender's Office.

Law and Assessments Claims

The claims for Law totaled \$13,834.29.

The claims for Assessments totaled \$7557.31.

**BUILDING AND GROUNDS, PRINTING AND STATIONERY - MRS. WARREN**

1. Courthouse roof study done by Willett Hofmann

Mrs. Warren reported that the roof study has been completed by Willett Hofmann, and there are various replacement options, which can be emailed by Mrs. Hieronymus. The next step is to bring in the asbestos company to do an assessment. The committee got a quote from Midwest Environmental, which will do up to 15 samples at \$50 per sample. They would charge mileage and \$275/per hour for a four hour inspection for a total of \$1,165.50. The committee also got information from a smaller company for a bid of \$800. Either one could start any time. It would be necessary to bring in the roof people to plug any holes to prevent leaking. The committee just got the information tonight, but they have looked it over. Mr. Maynard moved to go with Midwest Environmental, seconded by Mr. Albrecht. They will manage the asbestos abatement and the whole project. On vote, motion carried.

2. Sheriff Reed would like to place computers in squad cars

Approve 15 computers needed - total of \$83,600 - paid out of Public Safety Sales Tax

Mrs. Warren reported that Sheriff Reed has requested computers in all squad cars. The cost is \$57,000 and \$7,200 for the next two years for air cards. The committee recommended approval, and the cost would come from the public safety sales tax.

Moved by Ms. Warren, seconded by Ms. Piccato, to place computers in squad cars.

**AYES:** Albrecht, Anderson D, Anderson R, Baracani, Dobrich, Donarski, Entwhistle, Feeney, Kohr, Lilley, Mangrich, Marini, Maynard, McCook, Piccato, Rabe, Rediger, Robinson, Stetson, Thompson, Volker, Warren, Whited, Humpage; **ABSENT:** Steve Sondgeroth, Heather Thacker

3. Request for Approval for use of Soldiers/Sailors Park

Homestead Festival on September 11-13

Mrs. Warren reported that the Homestead Festival Committee requested the use of the courthouse grounds and park for September 11, 12, and 13. Mrs. Warren moved for approval of the request, seconded by Mr. Maynard. On vote, motion carried.

Printing and Stationery Claims

The claims for Printing and Stationery totaled \$3587.13.

Building and Grounds Claims

The claims for Building and Grounds totaled \$38,254.14.

**SPECIAL COMMITTEE REPORTS**

**LIQUOR LICENSE, DANCE HALLS, MOTELS - DALE ANDERSON****HOUSING AUTHORITY - MR. BARACANI****TOURISM - MR. REDIGER****ECONOMIC DEVELOPMENT - MR. KOHR**

Mr. Kohr announced that the Fees and Salaries Committee of the LaSalle County Board voted today on the investment request by the EDCNCI which is to be on the LaSalle County Board's agenda for Thursday at 1:00 PM. They are the final major public stakeholder in order for the EDCNCI to move forward and become a reality. They are looking for interested people that are available that could attend and support this.

Mr. Kohr said the State of Illinois has put together a plan to close I-180 down to a two lane. The Putnam County Board Chair and the mayor of Hennepin are against the plan. It will hinder the plans for developing the former steel plant in Hennepin. There are questions and concerns, and John Gross commented that it was a ridiculous idea that he will look into. It was suggested that the Board put together a resolution opposing this if this were a permanent plan and have available for next month.

**PROBATION, CRIME - MRS. MARINI, MR. DONARSKI****COOPERATIVE EXTENSION - MRS. ENTWHISTLE****EMERGENCY TELEPHONE SYSTEM BOARD (E911) - MR. RABE****COMPUTER COMMITTEE - MRS. ENTWHISTLE****PAYMENT OF CLAIMS**

There were additional claims for the month of August of \$4,152.38 plus payroll.

It was moved by Mrs. Entwhistle, seconded by Mrs. Stetson, to approve the payment of claims.

**AYES:** Albrecht, Anderson D, Anderson R, Baracani, Dobrich, Donarski, Entwhistle, Feeney, Kohr, Lilley, Mangrich, Marini, Maynard, McCook, Piccato, Rabe, Rediger, Robinson, Stetson, Thompson, Volker, Warren, Whited, Humpage; **ABSENT:** Steve Sondgeroth, Heather Thacker

On vote, motion carried.

**OLD BUSINESS**

There was no old business.

**NEW BUSINESS**

There was no new business.

**EXECUTIVE SESSION**

There was no Executive Session.

**ADJOURN**

- To Tuesday, September 8, 2015. The motion was made by Mr. Donarski, seconded by Mr. Baracani, to adjourn. On vote, motion carried.