

COUNTY OF BUREAU )

STATE OF ILLINOIS )

October 14, 2014

County of Bureau )

The County Board met in the Court House in Princeton, Illinois, in said County of Bureau, in the State of Illinois, in the Board Room on October 14, 2014, which said notice is in the words and figures as follows:

#### NOTICE

Notice is hereby given that the members of the County Board of Bureau County, Illinois, will meet at the Court House in Princeton, Illinois, in Regular Session on Tuesday, October 14, 2014, at 6:30 PM and that all claims must be filed with the County Clerk on or before Friday, October 1, 2014.

Kamala S. Hieronymus  
County Clerk

The meeting was called to order by Marshann Entwhistle, Vice-Chair of the Board. Members present: Albrecht, Ralph Anderson, Baracani, Bassetti, Dobrich, Donarski, Entwhistle, Feeney, Giordano, Kohr, Lilley, Mangrich, Marini, McCook, Piccatto, Rabe, Rediger, Sondgeroth, Stetson, Thompson, Volker, Warren, and Whited. Absent: Dale Anderson, Maynard, and Ptasnik.

The Invocation was given by Mrs. Marini, followed by the Pledge of Allegiance to the flag of the United States.

There being no additions or corrections to the September minutes, it was moved by Mrs. Volker, seconded by Mr. Baracani, for approval. On vote, motion carried.

Mrs. Hieronymus read the following communications:

1. A note from Freedom House thanking the Board for its continued support for granting access to Soldiers and Sailors Park for their recent event which was rained out and moved inside.
2. A letter from IDOT stating the department approved the subject agreement, and the County may proceed with the engineering work. This was for the Manlius Road District.
3. An Administrative Order from the Circuit Court of the Thirteenth Judicial Circuit informing that the County employees will observe the following schedule for the Christmas and New Year's holidays. The Christmas holiday will begin at noon on Wednesday, December 24, 2014, and Friday, December 26, shall be observed as part of the Christmas court holiday. The New Year's holiday will begin at noon on Wednesday, December 31, 2014, and will include Friday, January 2, 2015. The order was signed by H. Chris Ryan, Jr, Chief Judge.
4. The Quarterly Report of the Regional Superintendent of Schools for the period of July through September, 2014, was presented. Mr. Dobrich moved to place the report on file, seconded by Mr. Donarski. On vote, motion carried.

The following appointments were presented for approval:

1. Joe Kunkel and Jon Pickering, each to a three-year term on the Bureau County Regional Planning Commission. Mrs. Entwhistle made those appointments and asked for the Board's approval. On vote, motion carried.

2. Bill Jensen to a five-year term on the Bureau County Zoning Board of Appeals. Mrs. Entwistle made that appointment and asked for the Board's approval. On vote, motion carried.

A Resolution for 2014 Public Transportation Capital Assistance Grant for the purpose of offsetting eligible public transportation capital costs of Bureau County. Mr. McCook moved for approval, seconded by Mrs. Feeney. On vote, motion carried.

#### EMA/ZONING

The claims for EMA totaled \$5149.09 and those for Planning and Zoning totaled \$8,020.55.

The EMA activity report was included in the mailout so the Board could be aware of what is happening there.

Ms. Lilley announced that there were no applications to consider.

She presented the proposed text amendment for the Sunset Clause Modification/Clarification, adding Article 8.36 and 8.37 and Amending 2.31 to be in agreement, included in the Board mailout. She moved for approval, seconded by Mrs. Volker. On vote, motion carried.

#### HEALTH DEPARTMENT

Mrs. Volker reported that the Health Department is having daily meetings with the CDC and the Illinois Department of Public Health. Through conferences and webinars they are learning how to prevent and prepare for Ebola. Airports near us are making preparation.

Vaccines are being given at the Health Department. The employees that are covered by the new insurance are covered 100% for vaccines for flu, pneumonia, shingles and tetanus. There will be a walk-in clinic at the Health Department on October 29, from 3:00 to 6:00 PM. There is no cost up front for those with insurance or Medicare Part B. The West Nile virus testing is done for this year, and none was found in pool checks that were done.

The Health Department will be offering a new food handler training class which is required by the State of Illinois. The cost is \$10 and is offered every other Monday.

The Health Department received a \$94,000 grant from USDA to increase access to fresh foods.

#### ANIMAL CONTROL

The claims for Animal Control totaled \$4121.23.

Mr. Bassetti presented a contract with the Village of Dalzell for per dog pickup. He moved to accept the contract, seconded by Mr. Dobrich. On vote, motion carried.

#### FEES AND SALARIES

Mr. Mangrich presented the Regional Office of Education budget for the Bureau, Henry, and Stark Counties Regional Office for year 2015. Mr. Mangrich moved for approval, seconded by Mrs. Stetson. On vote, motion carried.

Mr. Mangrich reported that the County has been asked to increase the Gateway levy from .033 to .04 for year 2014, collected in 2015. It was asked if there was any justification for the need for extra funds. It has nothing to do with vehicles, which is through BPART. They plan to provide some new services. People are coming in from other counties (many with mental health needs). This includes people that were not getting services but will be helped through the Affordable Care Act. It was asked if other counties will be kicking in money. It was also asked if this needs to be voted on tonight or if it could be held back until next month. It was stated that the Fees and Salaries Committee voted to give .04. It was decided to get more information, so no action was taken.

Mr. Mangrich moved to lay over the 2015 proposed budget. A question was raised about there being no appropriations for the County Administrator position. Nothing was put in the budget for that position, and if it is decided later to hire someone, the Board would have to amend the budget to do that. Mr. Mangrich moved to lay the proposed budget over, seconded by Ralph Anderson. On vote, motion carried.

Mr. Sondgeroth brought up the County Administrator position. He said that Dale Anderson received a call from Colleen Gillespie, Henry County Administrator, and asked him to meet with her and Tim Wells, Henry County Board Chair, to discuss what direction the Bureau County Board planned to go. They thought the \$85,000 to \$100,000 salary range was high, but that was the amount suggested by JoEllen Earl. That was for a candidate with an MPA (Masters in Public Administration), which she thought was part of the requirement. However, Colleen Gillespie does not have that, and thought we might want to reconsider that. Mr. Sondgeroth suggested we lower our sights and find one on our own. We could save \$12,500 plus other expenses that we planned to spend to hire a firm to help search. It was suggested that the Board focus on finding someone in North Central Illinois, and thought an Ad Hoc Committee could be used to find someone. The Board needs to decide what we are looking for in an administrator and try to do more ourselves. That person should be someone that has the heart for working here. One County Administrator was hired at \$65,000. Mr. Sondgeroth wondered if the Board wanted to take a step back and do more of it in house. He said if the Board fails, they can go back to Ms. Earl. She is willing to wait if the Board wants to take a stab at it itself. Mr. Dobrich said NIU recommended the MPA degree for County Administrators because it is a professional degree, and conveys adherence to ethics as part of the administration of their duties. The MPA usually requires more money. Mr. Rabe said the County needs to consider what Colleen Gillespie thinks. She addressed the Board, listened to the discussion, and then called back to meet again, so she saw both sides. Mr. Sondgeroth said the phone call was made to them after the meeting with an offer to help, so he was just reporting what they said. If the Board wants to reconsider that is fine, or the Board can proceed with what they were planning. He wanted to bring this to their attention. Mr. Kohr moved that the Board reconsider, seconded by Mr. Rabe. Mr. Kohr attended a CIRMA meeting and said that a lot of counties are struggling with the same issues we are struggling with. A rep from Coles County said they hired an executive assistant at \$40,000 a year, and that was the best money they ever spent. That person is a contact point for persons needing information without disturbing other officials. He said maybe the County wants to look at exactly what our needs are. Mr. Kohr said that reconsidering would include forming an Ad Hoc Committee to decide what our County wants or if we even want to go forward. Mr. Kohr moved to rescind the motion to hire a consultant to assist in hiring an administrator for an amount not to exceed \$20,000, seconded by Mrs. Volker. No contract has been signed. On vote, motion

carried. Mr. Sondgeroth moved that the chairman be authorized to form an Ad Hoc committee to explore hiring a County administrator (or county facilitator) and that committee would report back to the County Board before proceeding, seconded by Mrs. Volker. On vote, motion carried.

Mr. Mangrich moved to transfer \$74,995.98 from Public Safety Sales Tax to the General Fund, seconded by Mr. Albrecht. On vote, motion carried.

Mr. Mangrich presented the Sheriff's Earnings Report for September 2014 of \$3,465.90 and moved that it be placed on file, seconded by Mr. Dobrich. On vote, motion carried.

Mr. Mangrich reported that the Sheriff received a check through the Circuit Clerk's Office in the amount of \$40.00 to be deposited in the Vehicle Procurement Fund by the Bureau County Treasurer. This is court-funded income derived from fees gained through court supervision cases.

Mr. Mangrich reported the Sheriff received a check from Putnam County in the amount of \$1,200 to be deposited in the General Fund. This is payment for housing one of their inmates during the month of August. The Sheriff also received a check from the Illinois State Comptroller for \$35 to be deposited in the General Fund, which is for mileage reimbursement for delivering committed felons to the Illinois Department of Corrections. He moved that the report be placed on file, seconded by Mr. Giordano. On vote, motion carried.

Mr. Mangrich presented the Circuit Clerk's Receipts and Disbursements Report for September which showed earnings of \$16,030.50, Interest Traffic/Criminal/Civil checking of \$13.42, Interest/Child Support checking of \$ .02, Interest/Savings of \$ .18, and September Passport Fees of \$375. He moved to place the report on file, seconded by Mr. Baracani. On vote, motion carried.

Mr. Mangrich presented the County Clerk's Earnings and Expenditures Report which showed earnings for the month of September of \$13,977.83. He moved to place the report on file, seconded by Mrs. Piccatto. On vote, motion carried.

Mr. Mangrich presented the Sales tax report as follows:

1. Local share of income tax collected in June and received in September of \$82,942.48, which is \$3,910.44 more than last year.
2. The Local share of state use tax collected in July and received in September of \$15,064.27 which is \$4,113.97 more than last year.
3. The ¼% sales tax collected in July and received in September of \$55,985.88, which is \$4,949.15 more than last year.
4. The Retailer's Occupational Tax collected in July and received in September of \$24,213.97, which is \$6,998.54 more than last year.
5. The Public Safety Sales Tax collected in June and received in September of \$94,006.78, which is \$6,625.07 more than last year.

#### TRANSPORTATION

The County Highway Fund totaled \$59,480.24, the County Motor Fuel Tax Fund \$64,190.96, the Federal Aid Matching Fund \$24,105.15, the County Aid Bridge Fund \$16,612.80, and the Township MFT Fund \$397,866.92.

The Transportation Committee did the performance review of the County Engineer John Gross. He is doing an outstanding job and meets or exceeds performance standards in all areas.

#### INSURANCE

The claims for Insurance totaled \$42,337.60.

Mr. Kohr reported that they should have an evacuation plan for the courthouse at their desks, which is for informational purposes only.

Mr. Kohr reported that he had an email from Kami Hieronymus last week that she had gotten the last insurance reconciliation from Central States Insurance. There were two extra people that were put on the bill. Mr. Kohr thanked the County Clerk for reviewing the bill and finding the changes needed.

#### LAW/ASSESSMENTS

The claims for Law totaled \$7,658.86 and those for Assessments totaled \$9,346.17.

Mrs. Marini presented the Coroner's Report for September which showed 16 coroner's cases, 5 death investigations, no autopsies, and \$200 income. She moved to place the report on file, seconded by Mr. Baracani. On vote, motion carried.

Mrs. Marini presented the Public Defender's report for August which showed 53 cases opened and 45 cases closed. She moved to place the report on file, seconded by Mrs. Feeney. On vote, motion carried.

Mrs. Marini reported that the income from the Supervisor of Assessments Office was \$258 and moved to place the report on file, seconded by Mr. Whited. On vote, motion carried.

#### BUILDING/GROUNDS/PRINTING/STATIONERY

The claims for Building and Grounds totaled \$39,410.12, and those for Printing and Stationery totaled \$35,592.50.

Mrs. Warren reported that Starved Rock Communications still has not finished up the final punch list from Jim Eatock.

Mrs. Warren reported that, in regards to the login recorder, there has been a piece of equipment ordered to make the analog and digital compatible. It will be Starved Rock's responsibility to pay for that. The committee would like to get this wrapped up by the end of the year. They want Pat Herrmann to write a letter to Starved Rock Communications to tell them they have thirty days to wrap this project up. The one hitch is that the FCC license for the vehicular repeaters has not been applied for. We were told it was, so he will have to show proof that he has applied for the FCC license or the money will be withheld. The County needs that in our possession. The project started two years ago in August.

The 911 continues to have some communication problems on the Providence Tower. They are bringing in someone to troubleshoot, and are hoping to get that resolved so everyone can hear when pages go out. Right now that is not the County's issue, but we may have to help out a little.

Mrs. Warren reported that some grant money was promised by Gary Dahl for radio and safety improvements. Some of that money is starting to come in. Sheriff Thompson has hired a design firm to plan upgrades to the radio room and that bill was \$4,001. The money has been deposited and used for that.

A week ago a big branch fell from one of the trees outside Kami's office across the sidewalk. Harry Guither came and got it cleaned up over the weekend. He said the sister tree on the other side of the sidewalk has a huge crack in the trunk. He put up a brace so it would not fall. He said both trees will have to come down. He also looked at the crab apple tree which is pretty much dead. He will take down all three trees, grind the stump and clean up for a total of \$840. Mrs. Warren moved to have that work done, seconded by Mrs. Marini. On vote, motion carried.

Because those trees will leave a big void, Taylor's Trees has a special going on for \$185 per tree for planting, mulching, and a year's guarantee. They have recommended that we get two matching jade patina hedge maples that would be eight feet tall and one inch in diameter. He does not have a suitable tree for the crab apple spot, but there is a place outside John's window where a tree was removed before. It is planned to get a Royal red Norway maple 12 feet tall and one and a half inches in diameter for \$185. For \$555 the three trees would be planted, mulched and guaranteed for a year. She moved for that action, seconded by Mr. Dobrich. On vote, motion carried.

The Committee approved giving \$1500 to the Paul Miskowiec Park, which is in the budget every year, but needed approval, which was done.

Mr. Mangrich moved for the payment of claims, including payroll and additional claims of \$53,489.69, seconded by Mrs. Marini.

Roll call.

Yes: Albrecht, Ralph Anderson, Baracani, Bassetti, Dobrich, Donarski, Entwhistle, Feeney, Giordano, Kohr, Lilley, Mangrich, Marini, McCook, Piccato, Rabe, Rediger, Sondgeroth, Stetson, Thompson, Volker, Warren, and Whited.

No: None

Pass: None

Absent: Maynard, Ptasnik, and Dale Anderson.

Yes: 23; No: 0; Pass: 0; Absent: 3.

On roll call vote, motion carried.

Mr. Donarski presented the Financial and Statistical report for Probation and Court Services for the period of December 1, 2013 through August 31, 2014. He moved to place the report on file, seconded by Mrs. Feeney. On vote, motion carried.

The 911 statistical report was on the Board members' desks. The next meeting for 911 will be on October 30, 2014, at 7:00 PM.

Mrs. Entwhistle announced that the Board needs to approve the agreement to settle the insurance claim for Ms. Heller for \$20,000. This is the woman from the Health Department that was hurt. Mrs. Entwhistle moved for approval, seconded by Mr. Baracani.

Roll call.

Yes: Albrecht, Ralph Anderson, Baracani, Bassetti, Dobrich, Donarski, Entwhistle, Feeney, Giordano, Kohr, Lilley, Mangrich, Marini, McCook, Piccatto, Rabe, Rediger, Sondgeroth, Stetson, Thompson, Volker, Warren, and Whited.

No: None

Pass: None

Absent: Maynard, Ptasnik, and Dale Anderson.

Yes: 23; No: 0; Pass: 0; Absent: 3.

On roll call vote, motion carried.

A motion was made to go into Executive Session to discuss the purchase of real estate according to 5 ILCS 120/2c5 which was seconded.

Roll call.

Yes: Albrecht, Ralph Anderson, Baracani, Bassetti, Dobrich, Donarski, Entwhistle, Feeney, Giordano, Kohr, Lilley, Mangrich, Marini, McCook, Piccatto, Rabe, Rediger, Sondgeroth, Stetson, Thompson, Volker, Warren, and Whited.

No: None

Pass: None

Absent: Maynard, Ptasnik, and Dale Anderson.

Yes: 23; No: 0; Pass: 0; Absent: 3.

On roll call vote, motion carried.

Upon conclusion of the Executive Session, it was moved by Mr. Baracani, seconded by Ralph Anderson, to return to regular session.

Roll call.

Yes: Albrecht, Ralph Anderson, Baracani, Bassetti, Dobrich, Donarski, Entwhistle, Feeney, Giordano, Kohr, Lilley, Mangrich, Marini, McCook, Piccatto, Rabe, Rediger, Sondgeroth, Stetson, Thompson, Volker, Warren, and Whited.

No: None

Pass: None

Absent: Maynard, Ptasnik, and Dale Anderson.

Yes: 23; No: 0; Pass: 0; Absent: 3.

On roll call vote, motion carried.

Mr. Dobrich moved that the County Board allow Larry Kerrick to negotiate the purchase of real estate for them, seconded by Mr. Rabe. On vote, motion carried.

It was regularly moved and seconded that the Clerk of the Board be directed to issue orders to the members for their attendance and mileage to the session as listed on the roll call sheet.

There being no further business to come before the Board, it was moved by Mr. Donarski, seconded by Mrs. Stetson, that the meeting be recessed to November. On vote, motion carried.



