

COUNTY BOARD)
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STATE OF ILLINOIS)
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County Board)

September 10, 2013

The County Board met in the Court House in Princeton, Illinois, in said County of Bureau, in the State of Illinois, in the Board Room on September 10, 2013, which said notice is in the words and figures as follows:

NOTICE

Notice is hereby given that the members of the County Board of Bureau County, Illinois, will meet at the Court House in Princeton, Illinois, in Regular Session on Tuesday, September 10, 2013, at 6:30 PM and that all claims must be filed with the County Clerk on or before Friday, August 30, 2013.

Kamala S. Hieronymus
County Clerk

The meeting was called to order by Dale Anderson, Chairman of the Board. Members present: Albrecht, Ralph Anderson, Baracani, Bassetti, Dobrich, Donarski, Entwhistle, Feeney, Giordano, Kohr, Lilley, Mangrich, Marini, Maynard, McCook, Rabe, Rediger, Stetson, Thompson, Volker, Warren, and Dale Anderson. Absent: Pozzi, Ptasnik, Sondgeroth, and Whited.

The Invocation was given by Mr. Albrecht, followed by the Pledge of Allegiance to the flag of the United States.

There being no additions or corrections to the minutes from the August meeting, it was moved by Mr. Dobrich, seconded by Mr. Baracani, for approval. On vote, motion carried.

Mrs. Hieronymus read the following communications:

1. A letter from IDOT stating the following contract (No. 87499) has been satisfactorily completed and accepted by the Department. It is for a deck beam structure located four miles northwest of New Bedford over Union Ditch.
2. A letter from IDOT stating the following contract (No. 87483) has been satisfactorily completed and accepted by the Department. It is for a bridge project one mile southeast of Tiskilwa.
3. A letter from IDOT stating the following contract (No. 87380) has been satisfactorily completed and accepted by the Department. It is for the construction of a 3-span structure to carry CH 8 over the Hennepin Canal and the Iowa Interstate Railroad, Southwest of the Village of Wyanet.
4. A letter from IDOT stating they will be conducting a public open house meeting to present the current District 3 Fiscal Year 2014-2019 Proposed Multi-Modal Transportation Improvement Program "Transforming Transportation for Tomorrow" and the Illinois Bike Transportation Plan to seek public input. The event will be held on September 18, 2013, at Morris City Hall, Morris, IL.

Mrs. Hieronymus read an appointment to the Bureau County Emergency Telephone System Board. Calvin Standley of Malden, has resigned, and it was recommended that Rodger Bruyn be appointed to fill the unexpired term for this vacancy. Mr. Anderson made that appointment and asked for the Board's approval. On vote, motion carried.

ESDA/ZONING

The claims for ESDA totaled \$912.80, and those for Planning and Zoning totaled \$5351.03.

Ms. Lilley reported that she had two resolutions to present:

1. An application by Raymond Calsyn Jr for a rezone from R-2 and Agriculture to Agriculture to bring an old farmstead into compliance with the zoning ordinance. The common location is the Southeast corner of 3rd Avenue and Railroad St, (US Rt. 6), Mineral. It was approved by the Planning Commission, the Zoning Board of Appeals, and the Zoning Committee, and Ms. Lilley moved for approval, seconded by Mr. Thompson. On vote, motion carried.
2. An application by Linda Christy for a conditional use for an extended use family recreational area, the common location being the North side of 1260 N Avenue, approximately 1000' East of IL Rt. 29, Selby Township. It was approved by the Planning Commission, the Zoning Board of Appeals, and the Zoning Committee, and Ms. Lilley moved for approval, seconded by Mrs. Volker. On vote, motion carried.

Ms. Lilley reported that flood insurance rates will be going up in October for those that are in the flood zone. This is from FEMA, so the County has no say so.

HEALTH DEPARTMENT

Mrs. Volker reported that there are six separate entities within the Public Health Department: public health nursing, environmental health, emergency response, health education, dental clinic, and CPASA.

Under public health, the department gave over 2500 immunizations this year. In communicable disease control there were 130 reports to investigate, and there were 150 routine blood tests that were drawn at a cheaper rate. WIC provides food, formula, and nursing support for over 700 women and children. This department is one that has been reconfigured several times, and they try to keep it cost efficient. This department has changed due to the way the food stamp program is run, which is with cards that look like a credit card. Those that previously got food and formula through WIC can get it at the grocery store.

Public health nursing includes the Illinois breast and cervical cancer program, which has helped 70 Bureau and Putnam County woman get free screening. Last year cancer was found and treated in seven women through this program. In the childhood lead testing program test 150 infants were tested. This is a needed program since many people live in old houses with lead paint. They have had school nursing in the DePue Schools for two years.

Under Environmental Health, there were over 400 food inspections. They do well and septic inspections and inspected 180 wells. They have also inspected 11 tanning facilities. Under environmental health, food sanitation classes are offered, and 75 people have received and renewed their food sanitation licenses which are now required by the state of Illinois.

The third department is the emergency response department. They plan the County wide response drill emergency which interfaces with the zoning and ESDA department. They have also formed the medical reserve corp which is a group of 60 volunteers from the community.

Health education is being done which includes the tobacco education program, providing the newest tobacco education to over a 1000 people. Forty health presentations have been done in schools and businesses. There is a we-choose health coalition that works with schools and wellness programs which will provide tobacco free parks and playgrounds. Some of the programs have been funded by grants.

The dental clinic provides free or low cost dental care for over 1500 people.

The sixth department is CPASA which employs a staff and acts as a fiscal agent for the drug-free community grant. It is drawing in about 70 people who are leaders throughout the area. Springfield and the State are recognizing what is being done in Princeton, Illinois, so they are sending officials to see what we are doing in Bureau County to get people involved.

The Health Department will bring into the County between \$1.5 or \$1.2 million per year by way of grants and services, and it also provides 18 jobs.

The president of our public health is Pat Schou who was one of the 25 women in leadership that was just honored by the Peoria TV station. She is a great leader and mentor.

FEES AND SALARIES

Mrs. Entwhistle presented the report on properties that were sold for delinquent taxes. The total collected was \$8,212.50, Clerks fees were \$376.30, recording was \$840, and the total to the county was \$4,712.50. She moved to place this on file, seconded by Mr. Ralph Anderson. On vote, motion carried.

Mrs. Entwhistle asked Mr. Herrmann to explain the grant that was received for the victim witness coordinator. He said she gets paid by two accounts; one is from the attorney general's office and the county pays its share. The current salary is \$28,762, \$12,682 is paid by the Attorney General grant and \$16,082 is paid by the County. The grant cycle for the Attorney General's Office is July 1. They increased the grant \$5,165 as of July. Out of that will come social security and the county's share of IMRF. Mr. Herrmann was proposing to increase the salary \$3,234. The County would be paying the same, and the grant would pay \$15,914. Mrs. Entwhistle made a motion to increase the salary, seconded by Mr. Dobrich. On vote, motion carried.

Mrs. Entwhistle reported that the County does not belong to the North Central Illinois Council of Governments, but many of the cities and villages belong. It is felt the County should again belong in order to avail itself of getting grant funds for major projects coming up. The cost would be based on the population of the unincorporated areas of the County. The cost is 29.1 cents per capita or \$1,812.84 per year. Mrs. Entwhistle moved that the County join NCICG as of December 2013, seconded by Mr. Maynard. Mr. Bassetti asked if the County is paying them to do the grant writing plus the \$1800. He wondered if we could not pay the \$1800 and just pay someone to write a grant when we need it. It was the feeling of the group that we may be missing out on some grants that could be out there. All of the communities in Bureau County belong except Bureau County. Many of the counties have been availing themselves of this, and at one time the County belonged. On vote, motion carried.

Mrs. Entwhistle said there was discussion about the request for funds from Gateway Services. They presently receive .033 of the EAV. They think they should receive \$205,000 each year so they can depend on that for budgeting purposes. Because the EAV fluctuates they will not always receive the

same amount each year. The accountant has been notified to make sure they receive .033. After talking to the accountants for the 2014 year budget, they are budgeted to receive \$202,000.

The budget work is just about complete. They should have it for presentation at the October Board meeting. She has been asked by Board members not to receive a hard draft copy; some want it by email. If they want it by email, they should let her or Kami know. Everyone will receive a hard copy of the final budget.

Sheriff Thompson reported that the Sheriff received a check through the Circuit Clerk's Office in the amount of \$60 for deposit in the Vehicle Procurement Fund. It is court funded income derived from fees gained through court supervision cases. Sheriff Thompson received a check through the Office of the Comptroller of the State of Illinois in the amount of \$3,366.25 to be deposited in the General Fund by the Bureau County Treasurer. This is reimbursement for training provided under the provisions of the Illinois Police Training Act. She moved to place the report on file, seconded by Mr. Dobrich. On vote, motion carried.

Mrs. Entwistle presented the Sheriff's earnings report for August in the amount of \$9,216.31. She moved to place the report on file, seconded by Ralph Anderson. On vote, motion carried.

Mrs. Entwistle presented the Circuit Clerk's Receipts and Disbursements Report for August which showed clerk's fees of \$18,467.53, Interest Traffic/Criminal/Civil checking of \$18.38, Interest/child support checking of \$.02, and Interest/savings of \$.17. She moved to place the report on file, seconded by Mrs. Marini. On vote, motion carried.

Mrs. Entwistle presented the County Clerk's Earnings and Expenditures Report which showed earnings for August of \$30,020.73, and for the quarter of \$58,046.62. She moved to place the report on file, seconded by Mr. Donarski. On vote, motion carried.

Mrs. Entwistle presented the sales tax report as follows:

1. The local share of income tax collected in May and received in August in the amount of \$51,602.42, which is \$7,206.27 less than last year.
2. The local share of state use tax collected in June and received in August of \$10,950.30, which is \$220.53 less than last year.
3. ¼% sales tax collected in June and received in August of \$54,757.56, which is \$5,567.88 more than last year.
4. The Retailer's Occupational Tax collected in June and received in August of \$27,697.52, which is \$8,659.13 more than last year.
5. The Public Safety Sales tax collected in May and received in August of \$92,844.46, which is \$7,120.55 more than last year.
6. The local share of video gaming tax collected in July and received in August 2013 of \$189.50, which is \$61.43 more than last month.

TRANSPORTATION

The County Highway Fund totaled \$112,248.37, the County Motor Fuel Tax Fund \$101,722.52, the Federal Aid Matching Fund \$1,137.36, the County Aid Bridge Fund \$11,358.85, and the Township Motor Fuel Tax Fund \$728,110.62.

Mr. Rabe presented a Resolution for HBP & CAB Funds for Preliminary Engineering for Bridge Replacement. It is necessary to remove and replace existing bridge structure No. 006-3191 which carries CH 9, Backbone Road, over Big Bureau Creek. Preliminary Engineering services are to be done with Willett, Hofmann & Associates. The County Board is to appropriate \$39,395.49 of HBP Funds for 80% of the preliminary engineering cost and \$9,848.87 of CAB funds for the Local Agency's 20% share of engineering costs. Mr. Rabe moved for approval, seconded by Mr. Maynard.

Roll call.

Yes: Albrecht, Ralph Anderson, Baracani, Bassetti, Dobrich, Donarski, Entwhistle, Feeney, Giordano, Kohr, Lilley, Mangrich, Marini, Maynard, McCook, Rabe, Rediger, Stetson, Thompson, Volker, Warren, and Dale Anderson.

No: None

Pass: None

Absent: Pozzi, Ptasnik, Sondgeroth, and Whited.

Yes: 22; No: 0; Pass: 0; Absent: 4.

On roll call vote, motion carried.

Mr. Rabe presented a resolution for Engineering Services for the Township Bridge Inspections. Township bridges that are over 20 feet in length are required by state and federal law to be inspected periodically. Their inspections need to be completed in the near future. Willett, Hofmann & Associates has submitted an engineering agreement to complete this work, which will be paid for with County Aid Bridge funds and reimbursed by the respective Townships. Mr. Rabe moved for approval, seconded by Mr. Baracani. On vote, motion carried.

INSURANCE

The claims for Insurance totaled \$32,763.12.

Mr. Kohr said everyone should have received a copy of a letter which is to be handed out to all employees. It does not affect any of the employees here in Bureau County because the County offers insurance coverage to all of our employees. It was the committee's recommendation that a letter be submitted with this letter so the employees of this County will recognize that this form is something they are required to have but does not affect them personally. It is good information for them to have if they were to leave this county and move on to a place that does not have insurance.

The committee recommended that they put out an RFP for the property, liability, and workmen's compensation, currently insured with CIRMA, out for bid. There was an RFP packet sent out through email which is 42 pages long. Mr. Kohr moved that this RFP be put out for bid, seconded by Mr. Dobrich. On vote, motion carried. Two additional agencies have already been in contact with us, and when this is put in the paper there will be others that want our business.

Mr. Kohr received a report from Gallagher and Bassett which is the administrator for CIRMA. Mr. Kohr said that CIRMA has a \$1.9 million surplus. Ogle County has been added to the program which brings them to 15 counties in the program, there were five additional counties quoted this year, one is approved, and they will probably add an additional three counties by year's end.

Mr. Kohr had a report from Gallagher & Bassett and with our safety committee and the work we are doing with safety. Our frequency report is that we had six incidents reported through 2012 through 3/31 of this year. That is down from a high of 26 in 2007. We had a high of 222 claims back in 2009 and claims dropped to 58 last year which was a dramatic improvement that is reflected in the bottom line here in Bureau County. We had a total of \$25,389 in claims, down from \$392,341 in 2008. The total CIRMA program for 2012 was \$529,499 down from a high in 2009 of \$2,405,289. A lot of this work is the result of the safety committee and the department heads and employees working safe, which is for the benefit of everyone.

LAW AND ASSESSMENTS

The claims for law totaled \$25,988.31, and those for assessments totaled \$7,575.07.

Mrs. Marini gave the coroner's report for August which showed 25 coroner's cases, 5 death investigations, 2 autopsies, and income of \$235. She moved to place the report on file, seconded by Mrs. Feeney. On vote, motion carried.

The Supervisor of Assessments had income of \$237.50. Mrs. Marini moved to place the report on file, seconded by Mr. Maynard. On vote, motion carried.

Mrs. Marini reported that the assessor will be publishing assessment notices very soon.

Mrs. Marini moved that the Order for Jurors signed by a majority of the Circuit Judges dated July 25, 2013, and presented tonight by the Circuit Clerk be placed on file. She further moved that the Board prepare a jury list and select jurors for the succeeding year by the method followed by the Administrative Office of the Illinois Courts and that the most recent jury list provided by the Administrative Office to the Clerk be adopted and confirmed by the Board as the Bureau County jury list for the succeeding year. Mrs. Volker seconded the motion. On vote, motion carried.

BUILDING/GROUNDS/PRINTING/STATIONERY

The claims for Building and Grounds totaled \$44,611.70, and those for Printing and Stationery totaled \$23,108.77.

Mrs. Warren reported that all radios and antennas have been installed. Some of them did not get grounded so they are working on that. The microwave antenna should be wrapped up soon. They have not made any payments and do not intend to until they know for sure that everything is done, and Jim Eatock does a final survey.

Last month they talked about the 9-1-1 pages. When they paged fire and EMS, it cut off the deputies until their page was done. GEM Electronics suggested lowering the antenna. 9-1-1 went ahead and authorized that to be done; it did help the county out but fire and EMS had a lesser signal, so they had to raise the antenna back up to the 60 feet again. They do not know what their next proposal will be.

The committee is looking into car radios for the coroner and animal control. There may be some shifting of radios; they want to make sure everyone has what they need. If there are any left over, they will use them for those two people. If not, they will order radios for their cars.

Mrs. Warren did not have any bids for tower grounding the night they had their meeting. Since then she has had three phone calls and maybe two more locally are interested. They have talked to Mr. Herrmann about this and because of the severity of what has happened, they would like to declare this an emergency. She will be able to put out the information to those who have called and give them the plan and the cover sheet with instructions and requirements. She would like to get the work done in October, so she originally suggested a special meeting on September 30. It was stated there are two other meetings that night. It was decided the committee would open the bids at their meeting on October 2. Mr. Herrmann said they need a motion to declare an emergency exists so they do not need to go through the bidding process. Mrs. Warren made the motion that an emergency be declared, seconded by Mr. Kohr. On vote, motion carried.

The committee will open the bids on October 2. Mr. Maynard moved that the committee accepts the bid that night, seconded by Mr. Baracani. We do not know how much money we are talking. It was asked if they were also looking at surge protection, and Mrs. Warren said it was in there.

Roll call.

Yes: Albrecht, Ralph Anderson, Baracani, Bassetti, Dobrich, Donarski, Entwhistle, Feeney, Giordano, Kohr, Lilley, Mangrich, Maynard, McCook, Rabe, Rediger, Stetson, Thompson, Volker, Warren, and Dale Anderson.

No: None

Pass: None

Absent: Marini, Pozzi, Ptasnik, Sondgeroth, and Whited.

Yes: 21; No: 0; Pass: 0; Absent: 5.

On roll call vote, motion carried.

Mrs. Warren said that Otto Baum worked on the monument again. They started at the bottom with water and worked to the top. They found some areas that needed to be repaired at the top. They plan to monitor that again, and if that does not work, it is an issue with the statue at the top. It is hoped what they did will be the answer.

Mrs. Entwhistle moved for the payment of claims including additional claims of \$2,240.84 for meetings and mileage and \$6,022.09 for Otto Baum, seconded by Mrs. Stetson.

Roll call.

Yes: Albrecht, Ralph Anderson, Baracani, Bassetti, Dobrich, Donarski, Entwhistle, Feeney, Giordano, Kohr, Lilley, Mangrich, Maynard, McCook, Rabe, Rediger, Stetson, Thompson, Volker, Warren, and Dale Anderson.

No: None

Pass: None

Absent: Marini, Pozzi, Ptasnik, Sondgeroth, and Whited.

Yes: 21; No: 0; Pass: 0; Absent: 5.

On roll call vote, motion carried.

Mr. Rediger reported that the Tourism Committee received \$2,698 from one motel and \$337 again last month for a total of \$3,035.

Mr. Rabe reported that the E9-1-1 stats were on their desks.

Mr. Entwhistle reported that the County has run out of grant money to pay for web hosting and maintenance of the website. IN Visual Technology of Spring Valley has been doing this. They are to charge a monthly fee, and the web page has been updated with names and addresses. Mrs. Entwhistle moved for approval, seconded by Mr. Maynard.

Mrs. Hieronymus announced that it is election time again, and she had petition packets available for County Board members. The following districts are up for reelection: Districts 1, 3, 4, 6, 7, 8, 9, 13, 17, 18, 20, 21, and 26, for a total of 13 districts.

Mr. Anderson said the Board needed to go into Executive Session to discuss compensation/complaint of an employee according to 5 ILCS 120\2c1. Mrs. Entwhistle so moved, seconded by Mr. Giordano.

Roll call.

Yes: Albrecht, Ralph Anderson, Baracani, Bassetti, Dobrich, Donarski, Entwhistle, Feeney, Giordano, Kohr, Lilley, Mangrich, Maynard, McCook, Rabe, Rediger, Stetson, Thompson, Volker, Warren and Dale Anderson.

No: None

Pass: None

Absent: Marini, Pozzi, Ptasnik, Sondgeroth, and Whited.

Yes: 21; No: 0; Pass: 0; Absent: 5.

On roll call vote, motion carried.

Upon conclusion of the Executive Session, it was moved by Mr. Kohr, seconded by Mr. Baracani, to

return to regular session.

Roll call.

Yes: Albrecht, Ralph Anderson, Baracani, Bassetti, Dobrich, Donarski, Entwhistle, Feeney, Giordano, Kohr, Lilley, Mangrich, Maynard, McCook, Rabe, Rediger, Stetson, Thompson, Volker, Warren and Dale Anderson.

No: None

Pass: None

Absent: Marini, Pozzi, Ptasnik, Sondgeroth, and Whited.

Yes: 21; No: 0; Pass: 0; Absent: 5.

On roll call vote, motion carried.

It was regularly moved and seconded that the Clerk of the Board be directed to issue orders to the members for their attendance and mileage to the session as listed on the roll call sheet.

There being no further business to come before the Board, it was moved by Mr. Donarski, seconded by Mr. McCook, that the meeting be recessed to October 8, 2013. On vote, motion carried.