



**BUREAU COUNTY**  
**BUREAU COUNTY BOARD**  
**MINUTES • SEPTEMBER 8, 2015**

**Regular Meeting**

**Bureau County Courthouse**

**6:30 PM**

**700 South Main Street, Princeton, IL 61356**

**CALL TO ORDER**

- Mr. Dale Anderson

**ROLL CALL**

- Mrs. Hieronymus

PRESENT: Albrecht, AndersonD, AndersonR, Baracani, Dobrich, Donarski, Entwhistle, Feeney, Humpage, Kohr, Lilley, Mangrich, Marini, Maynard, McCook, Rabe, Rediger, Robinson, Sondgeroth, Stetson, Thacker, Thompson, Volker, Warren, Whited

ABSENT: Piccatto

**INVOCATION**

-Mary Jane Marini

**PLEDGE OF ALLEGIANCE**

**APPROVING OF MINUTES**

Bureau County Board - Regular Meeting - Aug 11, 2015 6:30 PM

It was moved by Mr. McCook, seconded by Mr. Dobrich, for approval of the August minutes. On vote, motion carried.

**READING OF COMMUNICATIONS**

- Mrs. Hieronymus read the following communications:

1. A letter from IDOT stating the following contract was satisfactorily completed and accepted by the Department. It is for surface application from Norton Street in Neponset to 750 N.
2. A Notice from the Environmental Protection Agency of an application for permit to manage clean construction or demolition debris from the City of Princeton - CCDD Facility. The City will be closing that facility which is adjacent to the existing sanitary landfill. Any comments may be directed in writing to the IEPA in Springfield.

**APPOINTMENTS**

**PUBLIC COMMENT**

**STANDING COMMITTEE REPORTS**

**EMA AND ZONING - MS. LILLEY**

Summary of Zoning Hearings

1. Approve Conditional Use to construct Water Treatment Facilities  
Village of Buda, Concord Twp., Sect. 34, Corner of Sheridan St/Mill St  
and bring existing facilities into compliance with Zoning Ordinance

Ms. Lilley presented an application by the Village of Buda which consisted of two parts: Part A and Part B. Part A was for a conditional use to construct a 28' by 56' building for water treatment

facilities and a 15' by 21' building in an R-2 Zoning District and requesting a conditional use to bring the existing water treatment facilities into compliance with the Bureau County Zoning Ordinance. The common location is the northwest corner of Intersection of Sheridan Street and Mill Street, Section 34, Concord Township, Buda. It was recommended by all committees, and Ms. Lilley moved for approval, seconded by Mr. Baracani. On vote, motion carried.

- 2. Approve Conditional Use to Build a Municipal Well  
Village of Buda, Concord Twp., Sect. 34, Corner of Sheridan St and Mill St in Buda

Part B was for a conditional use to build a municipal well in an R-2 Zoning District, the common location being the Southwest corner of Intersection of Sheridan and Mill Streets, Section 34, Concord Township, Buda. It was recommended by all committees, and Ms. Lilley moved for approval, seconded by Mrs. Entwhistle. On vote, motion carried.

Resol to Grant a Conditional Use for Certain Real Estate

- 3. Approve a Request to Rezone from AG to M-1 to build warehouse building  
Joseph Soldati, Hall Twp., corner of 1660 N Ave and Plank Road

Ms. Lilley presented an application by Joseph Soldati for a rezone from Agriculture to M-1 to build a warehouse/storage building, the common location being the southeast corner of Junction of 1660 N Avenue and Plank Road, Section 12, Hall Township. It was recommended by all committees, and Ms. Lilley moved for approval, seconded by Mr. Baracani. On vote, motion carried.

Resol to Grant a Rezone for Certain Real Estate

Zoning Claims

EMA Report and Claims

**HEALTH DEPT - MRS. VOLKER**

**ANIMAL CONTROL - MS. LILLEY**

**FEES AND SALARIES/LABOR RELATIONS - MRS. ENTWHISTLE**

- 1. Create county policy in regards to credit card use for County departments  
Administrator writing policy in regards to credit card use

Sue McLaughlin is working on a policy for credits cards, and she sent an updated draft of the policy to the Board. She is setting up a meeting with Heartland Bank about business credit cards. Presently there are multiple credit cards being used. She plans to bring the credit card information back to the Fees and Salaries Committee. She suggests cancelling the present cards and starting over where everyone would use the same vendor and have the same due date.

- 2. Resolution to Transfer Ownership in Property  
Authorize the transfer of the ownership to property located at  
3043 Arlington Dr. in DePue

Mrs. Entwhistle moved for acceptance of the receipts from the DePue property. The total collected was \$2,005.29. The motion was seconded by Mrs. Marini. On vote, motion carried.

Signed Resolution for Transfer of Ownership

- 3. Request from Health Department  
Approve Health Department request to bring in Marshall County Employees at an expedited benefit level to ease transition. Benefits would include 2 weeks vacation,

paid holidays at start of employment, and health insurance coverage after 30 days.

Mrs. Entwhistle moved to extend the benefits to the Marshall County Employees, seconded by Mrs. Volker. On vote, motion carried.

4. Statement of Taxes Received

Transfer Public Safety Sales Tax to the General Fund in the amount of \$69,031.53

It was moved by Mrs. Entwhistle, seconded by Mr. Dobrich, to transfer \$69,031.53 from Public Safety Sales Tax to the General Fund. On vote, motion carried.

Mrs. Entwhistle presented the sales tax report as follows:

1. The Local share of income tax collected in May and received in August in the amount of \$66,268.28, which is \$16,152.93 more than last year.
2. The local share of State use tax collected in June and received in August of \$15,667.07, which is \$2,171.04 more than last year.
3. The 1/4% sales tax collected in June and received in August of \$49,217.54, which is \$7,081.60 less than last year.
4. The Retailer's Occupational Tax collected in June and received in August of \$21,347.86, which is \$2,819.29 less than last year.
5. The Public Safety Sales Tax collected in May and received in August of \$84,092.60, which is \$10,206.42 less than last year.

5. Regional Office of Education Budget amount for 2016 - \$70,545 - Bureau County portion

6. Place on file - Circuit Clerk Report, Sheriff Report, County Clerk Report

Mrs. Entwhistle reported that the Sheriff received a check through the Circuit Clerk's Office in the amount of \$140 to be deposited in the Vehicle Procurement Fund. It is court-funded income derived from fees gained through court supervision cases.

Sheriff Reed received a check through the Office of the State of Illinois Comptroller in the amount of \$3,432.60 to be deposited in the General Fund by the Bureau County Treasurer. This is reimbursement for training provided under the provisions of the Illinois Police Training Act. Mrs. Entwhistle moved to place the report on file, seconded by Mr. Robinson. On vote, motion carried.

Mrs. Entwhistle reported that the Sheriff's earnings for August were \$8,555.38. She moved to place the report on file, seconded by Ralph Anderson. On vote, motion carried.

Mrs. Entwhistle presented the Circuit Clerk's Receipts and Disbursements report for August which showed earnings of \$18,621.94, Interest Traffic/Criminal/Civil checking of \$20.18, Interest/Savings of \$ .19, Interest/Savings of \$ .04, and August Passport Fees of \$575.00. She moved to place the report on file, seconded by Mr. Baracani. On vote, motion carried.

Mrs. Entwhistle presented the County Clerk's Earnings and Expenditures Report for August of \$12,422.17 and for the quarter of \$38,471.43. She moved to place the report on file, seconded by Mr. Thompson. On vote, motion carried.

7. Circuit Clerk's Report

8. Sheriff's Report

9. County Clerk's Report

10. Demonstration of New County Agenda/Minutes Website

Mrs. Hieronymus gave a demonstration of the new County Board Agenda/Minutes website. This is the last month she plans to do a monthly Board mailout. After this, it will be done electronically. It can be accessed at [bureaucountyil.iqm2.com](http://bureaucountyil.iqm2.com). There is a welcome page which lists upcoming meetings. The meeting that is wanted is highlighted and clicked on, which brings it up. The

agenda will be about three pages long. Other meeting dates can be accessed as well, for previous years. Prior minutes can be found by searching key words. The agenda can be accessed through their email or by going to a website. The Board packet will be listed as well as the agenda packet. A split view can be done where the agenda can be seen as well as the attachments. That requires being logged in under their County Board login name. Mrs. Hieronymus hopes to not mail out packets but to send everything electronically. If Board members communicate with each other, they should do it through their County email.

Fees and Salaries Claims

### **TRANSPORTATION (HIGHWAYS, ROADS & BRIDGES, WEEDS) - MR. SONDGEROTH**

1. Acceptance of Low Bid for Crack Seal Maintenance

Mr. Sondgeroth presented two Resolutions. The first one was for acceptance of a low bid contract with 'Ace in the Hole' for crack seal maintenance on various county highways in an amount of \$136,794.83. He moved for approval of the resolution, seconded by Mr. Dobrich.

AYES: Albrecht, Anderson, D, Anderson, R., Baracani, Dobrich, Donarski, Entwhistle, Feeney, Humpage, Kohr, Lilley, Mangrich, Marini, Maynard, McCook, Rabe, Rediger, Robinson, Sondgeroth, Stetson, Thacker, Thompson, Volker, Warren, and Whited. ABSENT: Piccatto

Resolution for Crack Seal Maintenance Work

2. Resolution for Engineering Services for Bridge Inspections

Approve township bridge inspection services submitted by Willett Hofmann & Assoc. in an amount of \$30,625 to be paid out of County Aid Bridge fund with reimbursement from various Townships. Mr. Sondgeroth moved for approval, seconded by Mr. Rabe.

AYES: Albrecht, Anderson, D, Anderson, R, Baracani, Dobrich, Donarski, Entwhistle, Feeney, Humpage, Kohr, Lilley, Mangrich, Marini, Maynard, McCook, Rabe, Rediger, Robinson, Sondgeroth, Stetson, Thacker, Thompson, Volker, Warren, and Whited. ABSENT: Piccatto

Resol of BC for Engineering Services for the Twp Bridge Inspections

Highway Claims

### **INSURANCE - MR. KOHR**

1. CIRMA HR Audit discussed

Need to work on policies and procedures once written report is received from CIRMA

2. Two new Counties joined CIRMA

Two more counties joined CIRMA, those being Grundy and Jersey, bringing the total to 20 counties in the group.

3. Looking at options for insurances for the new open enrollment time in December

Kris DeBrock is working on options for health insurance for employees. Higher

Deductibles and Health Savings Account features will be discussed next month. The practice has been that any increase or decrease was shared 50/50 by the County and the employee. With Central States there were no choices, but the current plan can offer some. There is a wide range of needs and wants among the county employees. Under Central States, the County had to pay the premium for each employee. If an employee did not want the insurance, the County paid the employee's share as well as the County's share. But County employees no longer have to be on the insurance so the cost to the County is considerably less, saving the County about \$127,000 per year.

Insurance Committee Claims

**LAW, MEMORIALS & RULES/ASSESSMENTS - MRS. MARINI**

1. Place on file Coroner's Report, Public Defender Report, Assessor's Report

Mrs. Marini presented the Coroner's Report which showed 13 Coroner's cases, 3 death investigations, 1 autopsy, 6 cremations, and income of \$100. She moved to place the report on file, seconded by Mr. Maynard. On vote, motion carried.

Mrs. Marini reported that the Assessor's Office had income of \$186.00 and moved to place the report on file, seconded by Mr. Donarski. On vote, motion carried.

2. Approve Order for Jurors

Prepare jury list to use in the selection of jurors for succeeding year

Mrs. Marini read the Order for Jurors moving that the Board prepare a jury list and select jurors for the succeeding year by the method followed by the Administrative Office of the Illinois Courts and that the most recent jury list provided by the Administrative Office to the Clerk be adopted and confirmed by this Board as the Bureau County Jury list for the succeeding year. She moved for approval of the Order, seconded by Mr. Robinson. On vote, motion carried.

Law Committee Claims

Assessor Claims

**BUILDING AND GROUNDS, PRINTING AND STATIONERY - MRS. WARREN**

1. Approve Paper Bid of 100 cases

Accept SBM bid of \$3,399 for 100 cases of paper (delivered,stacked)

Mrs. Warren moved for approval of the paper purchase from SBM, seconded by Mr. Baracani. On vote, motion carried.

2. Approve Selby Township Request for Donation for Park

Selby Township requests each year \$1500 for maintenance on the Miskowiec Oak Grove Park

Mrs. Warren moved for approval of the \$1500 request for the park, seconded by Mr. Donarski. On vote, motion carried.

3. Courthouse Roof report

No asbestos found in roof, although small amounts are in flashing

The next step is to decide on what kind of roof the County wishes to go with.

Nickelsen Plumbing is to give a quote on putting a camera in the sewer system at the jail. It is expected to cost less than \$200. Mrs. Warren moved for approval to have them proceed, seconded by Mr. Albrecht. On vote, motion carried.

4. Taylor Trees assessed damaged tree on Courthouse Lawn

\$2,090 proposal will be presented to driver's insurance carrier for reimbursement on damaged courthouse tree

5. Approve tree trimming for \$112.50 on maple tree

It was moved by Mrs. Warren, seconded by Mrs. Entwistle, for trimming the maple tree. On vote, motion carried.

6. Resolution for Deputies Service to Bureau County

Approve resolution to award retired deputies with 25 years of service to the County their service weapon. Mrs. Warren moved for approval, seconded by Mr. Thompson. On vote, motion carried.

Resol for BC Deputies with 25 Years of Service of More to be Awarded Their Issued Firearm

Printing and Stationery Claims

Building and Grounds Claims

### **SPECIAL COMMITTEE REPORTS**

**LIQUOR LICENSE, DANCE HALLS, MOTELS - DALE ANDERSON**

**HOUSING AUTHORITY - MR. BARACANI**

**TOURISM - MR. REDIGER**

**ECONOMIC DEVELOPMENT - MR. KOHR**

Mr. Kohr said that LaSalle County agreed to participate in the investment request by the EDCNCI.

**PROBATION, CRIME - MRS. MARINI, MR. DONARSKI**

**COOPERATIVE EXTENSION - MRS. ENTWHISTLE**

**EMERGENCY TELEPHONE SYSTEM BOARD (E911) - MR. RABE**

911 Stats Report for September

**COMPUTER COMMITTEE - MRS. ENTWHISTLE**

### **PAYMENT OF CLAIMS**

Approve All Claims for Month of September

It was moved by Mrs. Entwhistle, seconded by Mr. R. Anderson, for payment of the claims plus \$3,642.13 for meetings and mileage, and all payroll claims.

AYES: Albrecht, Anderson D, Anderson R, Baracani, Dobrich, Donarski, Entwhistle, Feeney, Humpage, Kohr, Lilley, Mangrich, Marini, Maynard, McCook, Rabe, Rediger, Robinson, Sondgeroth, Stetson, Thacker, Thompson, Volker, Warren, and Whited. ABSENT: Piccatto

### **OLD BUSINESS**

### **NEW BUSINESS**

Mr. Sondgeroth announced that he had bought a house in LaSalle County and would be moving there so was resigning from District 11 of the Bureau County Board, effective September 9, 2015, at 8:00 AM. Mr. Kohr moved to accept the resignation with regret, seconded by Mr. Dobrich. On vote, motion carried. The County Clerk is to send a letter to the chairman of the two parties of that vacancy.

### **EXECUTIVE SESSION**

- Litigation, negotiations, personnel

### **ADJOURN**

- To Tuesday, October 13, 2015. Mr. Donarski moved to adjourn to the October meeting, seconded by Mr. Maynard. On vote, motion carried.