

COUNTY OF BUREAU )  
 )  
STATE OF ILLINOIS )  
 )  
County Board )

June 11, 2013

The County Board met in the Court House in Princeton, Illinois, in said County of Bureau, in the State of Illinois, in the Board Room on June 11, 2013, which said notice is in the words and figures as follows:

#### NOTICE

Notice is hereby given that the members of the County Board of Bureau County, Illinois, will meet at the Court House in Princeton, Illinois, in Regular Session on Tuesday, June 11, 2013, at 6:30 PM and that all claims must be filed with the County Clerk on or before Friday, May 31, 2013.

Kamala S. Hieronymus  
County Clerk

The meeting was called to order by Dale Anderson, Chairman of the Board. Members present: Ralph Anderson, Baracani, Bassetti, Dobrich, Donarski, Entwistle, Kohr, Lilley, Mangrich Marini, Maynard, McCook, Rabe, Rediger, Sondgeroth, Stetson, Thompson, Volker, Warren, Whited, and Dale Anderson. Absent: Albrecht, Feeney, Giordano, Pozzi, and Ptasnik.

The Invocation was given by Mr. Rabe, followed by the Pledge of Allegiance to the flag of the United States.

There being no additions or corrections to the minutes from the May meeting, it was moved by Mr. McCook, seconded by Mr. Dobrich, for approval. On vote, motion carried.

Mrs. Hieronymus read the following communications:

1. A letter from the Illinois Department of Transportation asking for the taxes levied for road and bridge purposes for 2012 due to our receiving of motor fuel tax allotments. It has been sent to IDOT.
2. A letter from IDOT that states the Department executed the agreement on May 16, a copy of which was enclosed, which is for the road that is Northeast of Spring Valley over Spring Creek.
3. A letter from IDOT that states the Resolution authorizing the transfer of \$49,469.34 of Surface Transportation Program funds for partial reimbursement of the Bureau County Engineer's salary was approved by the department on May 16, 2013.
4. Another letter from IDOT that states the funds for the enclosed supplement were approved by the department on May 20, 2013. The County may authorize the consultant to proceed with the engineering work. That is for the road over Spring Creek.
5. A letter from ComEd giving notification that they intend to perform vegetation management activities on the mid-cycle circuit in July and August. They have notified affected customers and property owners with a statement of vegetation management activities planned. This is for areas in Walnut, Ohio and Yorktown.

Mrs. Hieronymus presented the Ordinance which establishes the Prevailing wage rates for Bureau County that needs to be approved. The motion was made by Mr. Baracani, seconded by Mr. Dobrich, for approval. On vote, motion carried.

Mrs. Hieronymus presented the following appointments:

1. The appointment of Larry Thomas to the Bureau County Housing Authority Board of Commissioners for a five-year term. Mr. Anderson said he made that appointment, and asked for the Board's approval. On vote, motion carried.
2. The reappointment of Wade Blackert, Trustee, to the Mineral-Gold Fire Protection District, for a three-year term. Mr. Anderson made that appointment and asked for the Board's approval. On vote, motion carried.
3. The reappointment of Andrew Kunkel, Trustee, to the Seatonville Fire Protection District. Mr. Anderson made that appointment and asked for the Board's approval. On vote, motion carried.

Mike Neuenkirchen, Program Administrator for Bureau-Putnam Area Rural Transit (BPART), was present on behalf of a Resolution for Public Transportation Assistance Grant for Bureau County. The BPART system is comprised of Gateway Services, St Margaret's Hospital, Putnam County Achievement Services, and the Bureau County Senior Center, which is applying for a grant through the Illinois Department of Transportation for seven paratransit vehicles to add to their fleet. They are putting about \$50,000 miles on their vehicles per year with the growth of the program. This will add additional rolling stock into their fleet that is badly needed as well as the ability to release some of the 200,000 mile vehicles they have to keep repairing. The grant will be through Bureau County. A motion was made by Mrs. Warren, seconded by Mrs. Entwistle, for approval of the Resolution. On vote, motion carried.

#### ESDA/ZONING

The claims for ESDA totaled \$1,079.08 and those for Planning and Zoning totaled \$5,199.06.

Ms. Lilley presented an application from Michael and Mary Bates for a rezone from Agriculture to Rural Estate to build a single family home, the common location being the South side of 1050 N Avenue, just south of the intersection with 250 E Street, Neponset Township. It was approved by the Planning Commission, the Zoning Board of Appeals, and the Zoning Committee. Ms. Lilley moved for approval, seconded by Mr. Baracani. On vote, motion carried.

#### HEALTH DEPARTMENT

Mrs. Volker called attention to the Bureau County Health Department 2012 Annual Report and the CPASA agenda for the May 21, 2013, meeting so they could observe all of the activities that are going on there. Lots of involvement with various members of the community is needed to carry out all of their events and programs.

#### ANIMAL CONTROL

Mr. Bassetti presented a contract between Bureau County and the Village of Walnut for Prohibiting Straying Dogs Running at Large. Mr. Bassetti moved for approval, seconded by Mr. Rabe. On vote, motion carried.

## FEES AND SALARIES

Mrs. Entwhistle said the Committee is discussing the ESDA position. They are redefining the job description and salary to be paid. If anyone knows of someone who might be interested in the position, they should contact Dale Anderson or any member of the Fees and Salaries Committee.

Mrs. Entwhistle reported that the Fees and Salaries Committee meeting for July has been moved to Tuesday, July 2, due to the holiday on Thursday, July 4.

Mrs. Entwhistle reported that the Sheriff received a check through the Circuit Clerk's Office in the amount of \$20 for deposit in the Vehicle Procurement Fund. It is court-funded income derived from fees gained through court supervision cases. She moved that the report be placed on file, seconded by Mr. Dobrich. On vote, motion carried.

Mrs. Entwhistle presented the Sheriff's Earnings Report for May 2013 of \$6,725.04 and moved to place it on file, seconded by Mr. Kohr. On vote, motion carried.

Mrs. Entwhistle presented the Circuit Clerk's Receipts and Disbursements Report for May which showed earnings of \$19,493.35, Interest Traffic/Criminal/Civil checking of \$44.11, Interest/Child Support checking of \$ .26, Interest/Savings of \$ .33, and Interest/CD Savings of \$50.20. She moved to place the report on file, seconded by Ralph Anderson. On vote, motion carried.

Mrs. Entwhistle presented the Circuit Clerk's Receipts and Disbursements Semi-Annual Report for the period of December 2012 through May 2013 which showed earnings of \$108,935.41, Interest Traffic/Criminal/Civil checking of \$272.68, Interest/Child Support checking of \$ .80, Interest/Savings of \$ .72, Interest/Savings of \$1.83, and Interest/CD Savings of \$50.20. She moved to place the report on file, seconded by Mr. Donarski. On vote, motion carried.

Mrs. Entwhistle presented the County Clerk's Earnings and Expenditures Report for May in the amount of \$26,412.93, and for the half-year of \$120,092.14. She moved to place the report on file, seconded by Mrs. Marini. On vote, motion carried.

Mrs. Entwhistle presented the sales tax reports as follows:

1. The local share of income tax collected in February and received in May of \$47,355.76, which is \$2,259.85 less than last year.
2. The Local share of State Use Tax collected in March and received in May of \$9,001.90, which is \$368.22 less than last year.
3. The ¼% Sales Tax collected in March and received in May 2013 in the amount of \$41,933.81, which is \$386.70 more than last year.
4. The Retailer's Occupational Tax collected in March and received in May of \$19,277.05, which is \$146.81 more than last year.
5. The Public Safety Sales Tax collected in February and received in May of \$71,102.77, which is \$2,625.49 more than last year.
6. The Local Share of Video Gaming Tax collected in April and received in May of \$128.68, which is \$122.94 more than last month.

## TRANSPORTATION

The County Highway Fund totaled \$66,324.09, the County Motor Fuel Tax Fund \$33,609.63, the Federal Aid Matching Fund \$224,899.83, the County Aid Bridge Fund \$16,007.25, and the Township Motor Fuel Tax Fund \$31,152.48.

Mr. Sondgeroth presented a Resolution to Recommend Award of Cape Seal of FAS 245 Backbone Road (CH 9). Bids were received and considered at the committee meeting on May 28. It was recommended to award to the low bidder of Microsurfacing Contractors, LLC, for a total bid price of \$235,489.05. Mr. Sondgeroth moved for approval, seconded by Mr. Thompson.

Roll call.

Yes: Ralph Anderson, Baracani, Bassetti, Dobrich, Donarski, Entwistle, Kohr, Lilley, Mangrich, Marini, Maynard, McCook, Rabe, Rediger, Sondgeroth, Stetson, Thompson, Volker, Warren, Whited, and Dale Anderson.

No: None

Pass: None

Absent: Albrecht, Feeney, Giordano, Pozzi, and Ptasnik.

Yes: 21; No: 0; Pass: 0; Absent: 5.

On roll call vote, motion carried.

Mr. Sondgeroth presented a Resolution for Acceptance of Low Bid from McDonald Trucking and Paving for County Culvert HMA Patch Work. The Committee recommends award to McDonald Trucking & Paving for low bid of \$28,435. Mr. Sondgeroth so moved, seconded by Ralph Anderson.

Roll call.

Yes: Ralph Anderson, Baracani, Bassetti, Dobrich, Donarski, Entwistle, Kohr, Lilley, Mangrich, Marini, Maynard, McCook, Rabe, Rediger, Sondgeroth, Stetson, Thompson, Volker, Warren, Whited, and Dale Anderson.

No: None

Pass: None

Absent: Albrecht, Feeney, Giordano, Pozzi, and Ptasnik.

Yes: 21; No: 0; Pass: 0; Absent: 5.

On roll call vote, motion carried.

Mr. Sondgeroth presented a Resolution for Acceptance of low bid for Seal Coat work to be performed on various County Highways. The Committee recommends award of the contract to Pavement

Maintenance Services for maintenance in the amount of \$169,942.75. Mr. Sondgeroth so moved, seconded by Mr. Baracani.

Roll call.

Yes: Ralph Anderson, Baracani, Bassetti, Dobrich, Donarski, Entwhistle, Kohr, Lilley, Mangrich, Marini, Maynard, McCook, Rabe, Rediger, Sondgeroth, Stetson, Thompson, Volker, Warren, Whited, and Dale Anderson.

No: None

Pass: None

Absent: Albrecht, Feeney, Giordano, Pozzi, and Ptasnik.

Yes: 21; No: 0; Pass: 0; Absent: 5.

On roll call vote, motion carried.

Mr. Sondgeroth presented a resolution for acceptance of low bid for maintenance materials for County crack seal maintenance program. The Committee recommended the award contingent upon expiration of the eight day required time period allowed for any possible bid protests. This translates to an acceptance date of June 18 for Proposal to furnish materials and approval of award. Bureau County recommends acceptance of the proposal in the amount of \$45,771.92 provided by Ace in the Hole. Mr. Sondgeroth moved for approval, seconded by Mr. Rabe.

Roll call.

Yes: Ralph Anderson, Baracani, Bassetti, Dobrich, Donarski, Entwhistle, Kohr, Lilley, Mangrich, Marini, Maynard, McCook, Rabe, Rediger, Sondgeroth, Stetson, Thompson, Volker, Warren, Whited, and Dale Anderson.

No: None

Pass: None

Absent: Albrecht, Feeney, Giordano, Pozzi, and Ptasnik.

Yes: 21; No: 0; Pass: 0; Absent: 5.

On roll call vote, motion carried.

Mr. Sondgeroth presented a Resolution Requesting Consent of the Department of Transportation to the Reappointment of the incumbent as County Engineer. The six-year term of John Gross will expire on August 1, 2013. The County Board must request and receive the consent of the Department of Transportation before the reappointment of the incumbent can be made. After IDOT approves the reappointment, the Board will consider it at the July meeting. IDOT has to give its consent because half

of his salary is paid by them. Mr. Sondgeroth moved for approval of the resolution, seconded by Mrs. Volker. On vote, motion carried.

Mr. Sondgeroth said a budget amendment was needed because of a Macon Township railroad reimbursement. They are changing the angle of the approach to the railroad. So this is just a pass through where the money comes into the estimated receipts in the County Highway Fund, and then goes out through estimated disbursements in the amount of \$80,000. Mr. Sondgeroth moved that the budget be amended for this railroad project in Macon Township, seconded by Mr. Maynard.

Roll call.

Yes: Ralph Anderson, Baracani, Bassetti, Dobrich, Donarski, Entwhistle, Kohr, Lilley, Mangrich, Marini, Maynard, McCook, Rabe, Rediger, Sondgeroth, Stetson, Thompson, Volker, Warren, Whited, and Dale Anderson.

No: None

Pass: None

Absent: Albrecht, Feeney, Giordano, Pozzi, and Ptasnik.

Yes: 21; No: 0; Pass: 0; Absent: 5.

On roll call vote, motion carried.

Mr. Sondgeroth reported at last month's meeting that Geronimo Energy, LLC had purchased Walnut Ridge Wind Farm. The roads agreement has expired, and it is planned to hire Sheryl Kuzma to represent the County. Her salary will be paid by Geronimo Energy. Mr. Sondgeroth moved for approval of Sheryl Kuzma as the County's legal representative, seconded by Mr. Donarski. On vote, motion carried.

#### INSURANCE

The claims for Insurance totaled \$37,210.69.

Mr. Kohr reported that the County plans to terminate the reconciliation services with Butler Insurance. Kami Hieronymus has met with Marissa Alvarez to go through the reconciliation process, and she is willing to take back that part of the contract services. The remaining part that Butler does is answering some questions, averaging about four questions per week that employees have with insurance. There are three alternate sources that employees can use for having their questions answered: 1. They can go to the website of Central States; 2. They can call the toll free number; or 3. They can call Local 722 and talk to Julie. They can answer basically any question that employees have concerning coverage. Mr. Kohr moved to terminate the reconciliation contract with Butler Insurance which is expected to save the County about \$10,000 per year, seconded by Mrs. Stetson. On vote, motion carried.

Mr. Kohr said he will write a letter to be included with the employees' payroll checks informing them that any questions that they have are not to go to Kami's office. He will put his own personal contact in the letter so if an employee cannot get an answer from one of the three sources listed, they may contact him.

## LAW/ASSESSMENTS

The claims for Law totaled \$14,477.81 and those for Assessments totaled \$6,642.00.

Mrs. Marini reported that an indigent person was given a proper burial. A church cemetery provided a lot for \$35 for such burial.

Mrs. Marini gave the coroner's income report of \$1250 which she moved to place on file, seconded by Mr. Whited. On vote, motion carried.

Mrs. Marini reported that the assessor had income of \$366 and moved to place the report on file, seconded by Mr. Baracani. On vote, motion carried.

Mrs. Marini reported that the Executive Session minutes for July through December 2011 were reviewed by the States Attorney, and he is recommending that those minutes remain closed so there are none available at this time.

## BUILDING/GROUNDS/PRINTING/STATIONERY

The claims for Building and Grounds totaled \$56,718.80 and those for Printing and Stationery totaled \$23,648.20.

Mrs. Warren reported that one bid was received for tree trimming at the park and the courthouse. It was from Guither Tree Service in the amount of \$1,380. This includes trimming the trees, cleaning up the debris, and hauling it away. She moved for approval, seconded by Mr. Maynard. Mr. McCook said it was brought to his attention that when you walk out of the courthouse, the monument across the street cannot be seen anymore because of the trees. He wondered if more trimming could be done to open up that view. Mrs. Warren said it could be looked into. On vote, motion carried.

Mrs. Warren gave an update on the radios. Installation of the vehicular repeaters began this past week, and the jail portables have been delivered and are in the process of being programmed. Starved Rock Communications did not meet the May 30 target date for completion that the Building and Grounds Committee set but they are getting close. They will go one more month and then reassess. If it is not done by then, they will have to make a decision. It is hoped to be done by next meeting.

We continue to have a roof leak at the courthouse. In working with Key Builders and Oldeen Roofing, the next step would be to tear off the rock, the membrane and the layer of foam underneath to try to find the leak. That could cost up to \$20,000. Mrs. Warren suggested one more alternative. They have worked with a company that does infrared at her place of business. They had a leak that was very hard to find. It is worth a shot because it is a lot less money than \$20,000. Joe Bell will check with that company and get a cost and they may go that route before they tear off the roof.

Mrs. Warren reported that the lease is up on the postage machine. Pitney Bowes is offering a new lease of \$439 per month or we could go green, which is a machine that may have been a floor model or just used briefly, for \$415 per month. The green model has all of the same benefits, full maintenance, with everything that the new one has. It would be a savings of \$24 per month for 60 months. The current lease price is \$467 so if we go with the \$415, we would be saving \$52 per month. She said Nina is fine

with that. The committee agreed on the green machine, and Mrs. Warren moved for that lease, seconded by Mr. Kohr. On vote, motion carried.

Mrs. Warren said that at last month's meeting the Board approved \$2500 for a company to come in to run field testing for the grounding grid. Mrs. Warren said she put information on the Board members' desks. After that company did their google earth search, they saw that our tower was surrounded by asphalt so because of that they submitted a new price of \$4,000 because they would have to drill through the asphalt. Terracon would perform the field testing but it does not include the interpretation of the testing. We would have to hire an engineering firm to do that piece. Terracon referred KJWW Engineering. Mrs. Warren called Mark Welsh and asked if they had ever performed a task like this and what the estimate price would be. He personally had not, but he felt that there was somebody in his engineering area that would be able to and his estimate was that it would be \$2,000 to \$3,000. After that we would need someone to write an RFQ for putting out the bid. The cost of the RFQ would be \$1,000 to \$2,000. If we add up all the costs, the higher end would be \$9,000 and the lower end would be \$7,000. She said that would mean two to three different companies would be working to accomplish the job. Option 2 is that Robin Rediger did some investigating with his product. They had lightning strikes and grounding issues and their source is E & S Grounding Solutions. They are out of California; this is their specialty and they go all over the United States. E & S Grounding Solutions is a premiere grounding, earthing and electrical safety consulting firm and has authored a McGraw-Hill book for electrical engineering, specifically grounding systems. E & S would do the grounding, testing, and site evaluation, and they do not have to drill into the asphalt. They will write a detailed site plan which can be used for our RFQ. They will do all of this for \$9,650 which includes travel expenses and testing. Mrs. Warren likes the idea of one company working on an entire project. She moved for approval of E & S, seconded by Mr. Donarski. On vote, motion carried.

Mrs. Entwistle moved for the payment of claims, including additional claims totaling \$18,011.05, and including payroll, seconded by Mr. Maynard.

Roll call.

Yes: Ralph Anderson, Baracani, Bassetti, Dobrich, Donarski, Entwistle, Kohr, Lilley, Mangrich, Marini, Maynard, McCook, Rabe, Rediger, Sondgeroth, Stetson, Thompson, Volker, Warren, Whited, and Dale Anderson.

No: None

Pass: None

Absent: Albrecht, Feeney, Giordano, Pozzi, and Ptasnik.

Yes: 21; No: 0; Pass: 0; Absent: 5.

On roll call vote, motion carried.

Mr. Anderson reported that ten liquor licenses were issued in May by the County.

TOURISM

Mr. Rediger reported that the Tourism Board gets money from a 5% bed tax which is charged by motels in the County. There are four such places which include Knights Inn in Sheffield, Ranch House in Bureau, Chestnut Street Inn in Sheffield, and Shallowbrook Farm in Bradford. It was reported that nothing has been received from Knights Inn and the Ranch House, Chestnut Street Inn pays each month, and Shallowbrook Farm pays quarterly. The Tourism Board wants help collecting from the other two. It was thought the Ranch House has some business at duck season and deer season. It was suggested that Pat Herrmann write them a letter. The businesses should be made aware of the ordinance. The tax does not include weekly rentals. It was suggested that there are always cars at Sheffield, so they have people there. The Tourism Board does a good job on the visitors guide and bringing visitors to the County. It was suggested that the Board members for the districts with those two motels check out the rental rates that are posted. That was Mr. Rediger and Mr. Dobrich.

Mrs. Entwistle reported that the cookies at the desks were a thank you from Bureau County Cooperative Extension for the County's support.

Mr. Rabe reported that there are a few people that are leaving mid-term and wondered if anyone knows of someone that might be interested in serving on the 9-1-1 Board on the East side of the County and in the Manlius area. Mr. Anderson makes those appointments. There are two that are not going to be reappointed, and there are two that are leaving. The responsibilities need to be made known. It is preferable to have knowledge of emergency communications.

Mr. Anderson said that the Board members had received in their packet an amendment to the Enterprise Zone which is for a small portion North of St. Bede. Mrs. Entwistle moved for the amendment, seconded by Mrs. Marini. On vote, motion carried.

Mr. Anderson said the Board needed to go into Executive Session to discuss collective bargaining according to 5 ILCS 120/2c2 and litigation according to 5 ILCS 120/2c11, and Mrs. Entwistle so moved, seconded by Mrs. Stetson.

Roll call.

Yes: Ralph Anderson, Baracani, Bassetti, Dobrich, Donarski, Entwistle, Kohr, Lilley, Mangrich, Marini, Maynard, McCook, Rabe, Rediger, Sondgeroth, Stetson, Thompson, Volker, Warren, Whited, and Dale Anderson.

No: None

Pass: None

Absent: Albrecht, Feeney, Giordano, Pozzi, and Ptasnik.

Yes: 21; No: 0; Pass: 0; Absent: 5.

On roll call vote, motion carried.

Upon conclusion of the Executive Session, it was moved by Mr. Bassetti, seconded by Ralph Anderson, to return to Regular Session.

Roll call.

Yes: Ralph Anderson, Baracani, Bassetti, Dobrich, Donarski, Entwhistle, Kohr, Lilley, Mangrich, Marini, Maynard, McCook, Rabe, Rediger, Sondgeroth, Stetson, Thompson, Volker, Warren, Whited and Dale Anderson.

No: None

Pass: None

Absent: Albrecht, Feeney, Giordano, Pozzi, and Ptasnik.

Yes: 21; No: 0; Pass: 0; Absent: 5.

A motion was made by Mr. Bassetti, seconded by Mrs. Entwhistle, to approve the labor union contract with the police. On vote, motion carried.

Mrs. Entwhistle reported that the Fees and Salaries Committee voted unanimously to hire WIPFLI to do the retro pay for the PBPA. Mrs. Entwhistle made that motion, seconded by Mrs. Volker. On vote, motion carried. Mrs. Entwhistle will call Matt Schuler.

It was regularly moved and seconded that the Clerk of the Board be directed to issue orders to the members for their attendance and mileage to the session as listed on the roll call sheet.

There being no further business to come before the Board, it was moved by Mr. Donarski, seconded by Mr. Maynard, that the meeting be adjourned. On vote, motion carried.